

Diligent Data Service

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BACKGROUND CHECK ORDER

Instructions: Complete this form and fax or mail back along with Applicant Release

Client Company: _____ Request Date: _____
Company Address: _____ Phone: _____
Authorized Representative: _____ Fax: _____
Subject Name: _____ Date of Birth: _____
Subject AKA (Maiden/Other) _____ SS#: _____
How do you wish to get results back? _____

Services

Specify Details

_____ Criminal History Check(s)	County(ies)/Region(s) <i>leave blank for DDS to select</i> _____
_____ Address Verification	Matches SS# to Name(s) and Address(es) using Database Records
_____ Driver's License Check	State: _____ Driver's License Number: _____
_____ Civil Records	Searches for Judgments, Leans, Bankruptcies, and Lawsuits
_____ Educational Verification	Specify: _____
_____ Package	Specify: _____
_____ Other	Describe: _____

Waiver: All information provided is a matter of public record. Searches will be performed in the respective counties and/or states indicated by the client. Diligent Data Service and its principles and suppliers cannot be held liable for the report information if at some time in the future the report proves to be erroneous because of the public record data retrieved. Client agrees to hold Diligent Data Service and its principles and suppliers harmless from any erroneous information provided on the report and client agrees to these terms when making the request. No records, set of records, or reports supplied by Diligent Data Service, or any supplier of Diligent Data Service is acceptable for use as an exhibit or as evidence. These reports are supplied for information research only and are not adequately verified to be of evidential quality. Information is obtained from a multitude of databases, record keeping systems, and other sources over which Diligent Data Service and/or its suppliers have no control. These are fallible electronic and human sources and there can be absolutely no warranty expressed or implied as to the accuracy, completeness, or timeliness, of the records listed, nor the fitness for the purpose of the recipient of such records or reports. Information provided may indeed be limited or may not be totally current. There is no guarantee that the information pertains to, or pertains exclusively to, the search request as submitted. None of the above disclaimers are meant to supersede any governing laws and/or pertinent regulations. Client agrees to follow the Fair Credit Reporting Act and any other applicable Federal or State laws and regulations when using the information supplied by Diligent Data Service.

I hereby certify that I am authorized to request this search and that I have read, understand, and agree to the above statements:

Authorized Representative Signature: _____ Date _____